



DEPARTMENT OF THE ARMY

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MEMORANDUM FOR Board President - 2006 MAJ - LTC APL Board 06D, ATTN: AHRC-MSL, 1 Reserve Way, St. Louis, MO. 63132-5200

SUBJECT: 2006 MAJ - LTC APL Board 06D (appropriate board name and number; here and above also)

1. Thank you for the opportunity to address the board and for your consideration of my record. This letter serves as a vehicle for information not available in the documents comprising my promotion packet.
2. For regulatory guidance regarding the completion of this memo/letter or any other form of military correspondence, see AR 25-50.

YOUR SIGNATURE BLOCK